

## **ATTACHMENT 3**

### QA/QC Residential Inspection Services

#### **Program QA/QC Program Overview:**

The Quality Assurance & Control Program is designed to provide quality assurance and quality control inspection services to verify installation of energy efficiency and/or seasonal energy efficiency measures by DCSEU subcontractors in single family-homes (row houses, detached, and homes within buildings with 5 units or less) located in the District of Columbia.

Service Providers who can provide the following services are strongly recommended to apply.

1. General Contractors
2. Electricians
3. Plumbers
4. HVAC Installers

#### **Qualifications:**

Service Providers interested in qualifying for QA/QC Residential Inspection the Services Program will be required to meet the following qualifications:

- Must possess at least one of the certifications listed in the DOEE Building Energy Performance Standards Guidebook Section 3.3.4.1 (e.g., BPI Certified Building Analyst for Multifamily Buildings or HERS Energy Rater). Comparable certifications may be submitted to the DCSEU for consideration and approval.
- Demonstrated proficiency in the installation of energy efficiency and/or seasonal energy efficiency measures to verify the measures conform with the standard of care and practice appropriate for the nature of the services, manufacturer installation recommendations and requirements, and in compliance with applicable laws, statutes, ordinances, rules, regulations, and orders enacted by or promulgated by federal, state, municipal, or other governmental authorities including but not limited to all necessary permits, licenses, concurrences, and/or other governmental approvals necessary to complete the installation.
- Demonstrated proficiency in District of Columbia building codes and configuration settings required by the DCSEU to achieve optimal energy efficiency.
- Identify additional energy saving opportunities as defined by the DCSEU program protocols.
  
- Complete an onsite customer satisfaction survey with the customer and provide any DCSEU provided collateral materials.
  
- Provide a written summary/report of the inspection services.
  
- Must receive a minimum score of 55 points under the RFQ (see VII. Evaluation Criteria)

**Authorization of Services:**

All services provided under the Program will be authorized by the DCSEU through issuance of one or more Work Orders. Each Work Order will specify the energy efficiency measures to be inspected and any other requirements for the services.

**Pricing**

Payment for the services outlined above will be awarded on a time and material, firm-fixed-fee, or hybrid basis and determined by the DCSEU and specified in a Work Order. Service Providers shall include in their response their preferred pricing structure and proposed rates for each option.

**General Provisions**

The DCSEU reserves the right to consider eligible providers for other functional categories at its discretion.